



**Expression of Interest
For
Setting up & Operating
A
Placement Centre
Of
Bright Bharat Biz Services
Pvt. Ltd.
PAN INDIA LEVEL**

RFP No: BBBSPL/01/2018- 2019

Date - 22-10-2018

For Bright Bharat Biz Services Pvt. Ltd.

A handwritten signature in black ink, appearing to read "James", is written over a horizontal line.

Director

Tender Schedule:

| | | |
|----|---|--|
| 1. | Online Sale/Download date of Tender documents | From 22.10.2018 to 22.11.2018 (4:00 PM) (https://www.brightbharat.in, www.bharatdreams.com, www.skill.brightbharat.in) |
| 2. | Date/Time for submission of offer/Bid | 22.11.2018 Up to 4:00 PM |
| 3. | Submission of Tender Documents in Hard copy (Original Copy) and soft copy mail on placement@brightbharat.in | Unit No.320, 3 rd Floor, ILD Trade Tower, Sector 47, Sohna Road, Gurgaon-122001 Tel: +91 124 4005013, on or before 04:00 PM of 22.11.2018. |
| 4. | Date & time for opening of Technical Bid | 28.11.2018 at 4:00 PM (Offline Mode Only) |
| 5. | Tender processing Fee (Non Refundable) to be paid through (NEFT or Demand Draft) [inclusive of 18% GST] Demand Draft should be submitted Hard copy with the Proposal on 22.11.2018 up to 4:00 PM | Rs.5000/- Only Account Name: Bright Bharat Biz Services Pvt. Ltd. Account No:-039605003175 IFSC Code:-ICIC0000396 (For NEFT) Demand Draft:- An EMD of Rs.5000/- (Five Thousand Only) in the form of a Demand Draft drawn from a Scheduled commercial Bank of India in favor of "Bright Bharat Biz Services Pvt. Ltd" Payable at Delhi. |
| 7. | Pre Bid Queries | Unit No.320, 3 rd Floor, ILD Trade Tower, Sector 47, Sohna Road, Gurgaon-122001 Tel: +91 124 4005013, 9205618890 on 12: 00 PM of 05.11.2018. |
| 8. | Contact person for queries | Ms. Pooja Ahlawat Email: placement@brightbharat.in Contact no : 9205618890 |

Abbreviations / Acronyms

| Term | Definition |
|------|-------------------------|
| HO | Head Office |
| SH | State Head |
| NO | Nodal Officer |
| BM | Branch Manager |
| PLP | Panchayat Level Partner |

For Bright Bharat Biz Services Pvt. Ltd.

James
Director

Guidelines

Introduction

Objective of Bright Bharat Biz Services Pvt. Ltd. is to set up Placement Centres in each & every Panchayat of India. Centres will be established based on the demographic data corresponding to each resident. Collection of this data will be undertaken by a State Team who will setup PLPs across the country in their states. The entire success hinges on how efficiently PLPs can be setup while ensuring:

- Minimal inconvenience to candidates
- Optimum working conditions for PLPs
- Speedy registration without compromising data quality

Background

Bright Bharat Biz Services Private Limited

- Bright Bharat is a group of talented professionals committed to collaborate and cooperate with the existing educational, industrial, and recruitment norms where each and every role of operation aims to strengthen the nation with the involvement of young citizens having advanced skill set, expertise and strong character.
- Bright Bharat tries to create, promote and enhance the livelihood of individuals through organizational effectiveness by developing and offering an array of innovative and diverse programs for rural population on PAN India basis.
- The qualities of services we offer are class one. Candidate gets uploaded on the e-commerce portal.
- After registration on the portal candidates will be assured for placements
- Bright Bharat has a unique model for sustainable placement services

Objectives of this EOI

At the end of this module, you will learn about:

- The entities involved in Placement Centre setup
- The role of each entity in the setup process
- The different steps in setting up a Placement Centre
- The guidelines for setting up the Placement Centre

Who has to be involved in Placement Centre Setup

Setting up a Placement Centre requires the active participation of following authorities:

- **State Head Placement (State Level)**
- **Nodal Officer Placement (Divisional Level)**
- **Branch Manager (District level)**

For Bright Bharat Biz Services Pvt. Ltd.


Director

2. State Head (Placement)

- a. Provides required standards and guidelines to the Nodal Officer & Branch Manager for setting up the Placement Centres
- b. Verifies and approves plans for Placement Station deployment
- c. Validate the eligibility and send opinion to Head Office
- d. Provides material required for creating awareness and publicizing Bharat Dreams Placement Portal

3. Nodal Officer (Placement)

- a. Verifies appropriate locations for setting up Placement Centres sent by the district team (BM)
- b. Develops the Placement Station Deployment Plan based on demography
- c. Plan with State Head and district team for making the localities' aware of Bharat Dreams and its benefits
- d. Checks readiness or completion of the Placement Centres

4. Branch Manager

- a. Identifies & arrange the complete infrastructure required for running the Placement Centre
- b. Mapping of the PLP location on area wise
- c. Inspection of the PLP centre and underwrite the initial report
- d. Deploys the Placement centres as per the planning.
- e. Uses the provided checklist to ensure that the centre is ready for enrolment, in respect with all

For Bright Bharat Biz Services Pvt. Ltd.



Director

Responsibilities

For Example:

Mr. Heeralal has been selected by Bright Bharat for setting up a placement centre in district Hisar. The Branch Manager has been asked to inspect the infrastructure provided by Heeralal to setup a Placement Centre in the Hisar district of the state.

In the Table below, list the responsibility of each entity in setting up the Placement Centre:

| Status of work | Head office | State Head | Nodal officer | Branch Manager | Mr. Heeralal |
|-----------------|------------------------------|--|--|--|--------------|
| Pre -Readiness | Keep watch on all activities | Validate the report from NO & BM, Send final report to head office, check infrastructure readiness | Verify the report, Inspect the centre along with BM, Report State Head | Inspection of infrastructure, Report to NO | Execute |
| Post -Readiness | | Report to Head Office | Will Inspect all the activities | Visit the PLP and help in readiness of PLPs, Report the readiness status to NO | Execute |

Summary

1. Bright Bharat is introducing India's first e-commerce platform for placement services
2. Our PLPs would be the first source of job aspirants
3. Every PLP will get INR 200 per candidate registration
4. On successfully getting registration of certain numbers of specified targets the PLP would be incentivized
5. Apart from placement registration the PLPs would get revenue from GST audit file from our online retail portal
6. PLPs may get extra income by selling other products as Bright Bharat have 168 various other products on line
7. PLPs may get extra income by our proposed business prospects in future

For Bright Bharat Biz Services Pvt, Ltd.

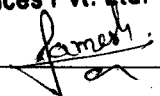


Director

Terms and Conditions to Bidders

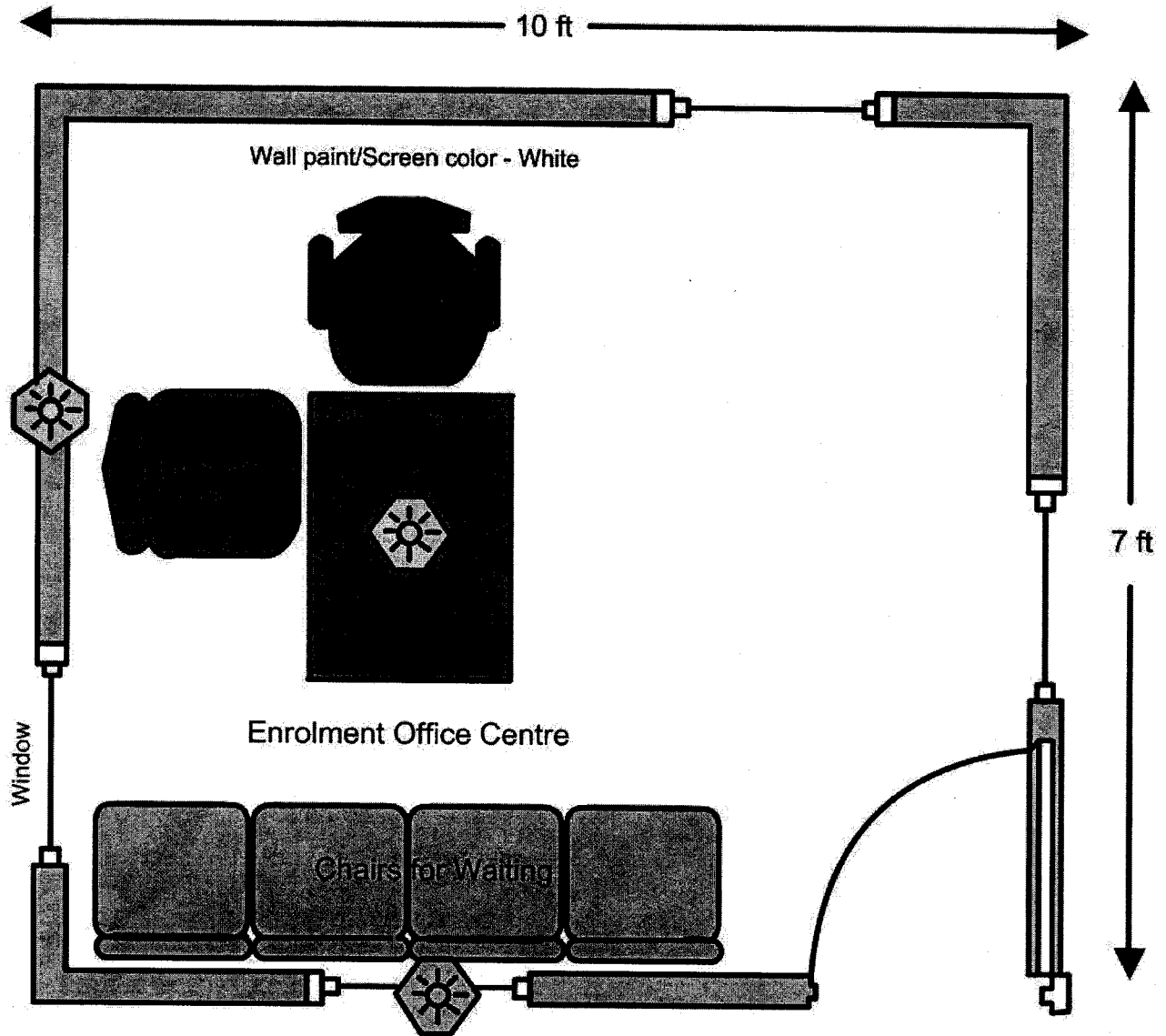
- Interested applicant have to furnish their EOI through post by giving all the necessary documents in English as specified in formats provided in the EOI under Bid Submission Formats
- The response submitted to this EOI and all correspondence shall be in English and shall confirm to the forms attached.
- The EOI submitted should be concise and contain only relevant information as required under this document. The applicant submitting the EOI would be responsible for all its expenses, costs and risks incurred towards preparation and submission of the EOI. Bright Bharat Biz Services Private Limited shall, in no case, be responsible or liable for any such costs whatsoever, regardless of the outcome of the process.
- At any time prior to deadline for submission of EOI Bright Bharat may modify the EOI document. The amended document shall be notified through website and such amendments shall be binding on the Bidders.
- Bidders are advised to study all instructions, forms, requirements and other information in the EOI documents carefully. Submission of proposal shall be deemed to have been done after careful study and examination of the EOI Document with full understanding of its implications.
- The response to this EOI should be full and complete in all respects. Failure to furnish all information required by EOI documents or submission of EOI not substantially responsive to this document will be at bidder's risk and may result in rejection of its submission.
- The bidders are responsible for all costs incurred in connection with the participation in this process, including, but not limited to, cost incurred in conduct of informative and other diligence activities, discussion, presentations, preparation of EOI documents, in providing any additional information required by Bright Bharat to facilitate evaluation process.
- Bright Bharat Biz Services Private Limited in no case will be responsible or liable for those costs, regardless of conduct or outcome of the process.
- The bidder shall furnish processing fee of Rs. 5,000 (**Non-Refundable**) to be paid through NEFT/DD).

For Bright Bharat Biz Services Pvt. Ltd.



Director

Infrastructure layout



For Bright Bharat Biz Services Pvt. Ltd.

Director

**Bid Response
Format**

For Bright Bharat Biz Services Pvt. Ltd.


Director

Form 1: Covering Letter

To,
Managing Director,
Unit No.320, 3rd Floor, ILD Trade Tower,
Sector-47, Sohna Road, Gurgaon-122001
Tel: +91 124 4005013

Sub: Setting up & Operating a Panchayat level Placement centre of Bright Bharat Biz Services Pvt. Ltd. on PAN India basis

Dear Sir,

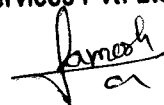
This is with reference to your advertisement inviting **Selection of "Panchayat Level Partner" by Bright Bharat Biz Services Private Limited for Setting up & Operating a Placement centre**".

We, the undersigned, attach hereto the responses as required by the EOI, which constitutes our proposal.

The Primary contacts of Centre PLP are as under:

| S. No. | Description | Primary Contact |
|--------|-------------|-----------------|
| 1. | Name | |
| 2. | Address | |
| 3. | Phone | |
| 4. | Mobile | |
| 5. | Email | |

For Bright Bharat Biz Services Pvt. Ltd.


Director

We are hereby submitting our Expression of Interest.

We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the short listing process or unduly favors in the short listing process, we are liable to be dismissed from the EOI selection process or termination of the contract during the project.

We hereby declare that my proposal submitted in response to this EOI is made in good faith and the information contained is true and correct to the best of our knowledge and belief.

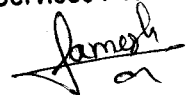
It is hereby confirmed that I am entitled and empowered to sign this document as well as such other documents which may be required in this connection.

Sincerely

Authorized Signatory Name

Signature

For Bright Bharat Biz Services Pvt. Ltd.

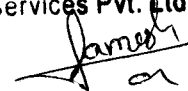


Director

Form III: General details of the Person

| Sr. No. | Description of Information sought | Response |
|----------------|--|-----------------|
| 1. | Name of PLP | |
| 2. | Name contact details | |
| 3. | Aadhar Number | |
| 4 | PAN Number | |
| 5. | Infrastructure Details | |
| 6. | Mandatory Supporting Documents: a. Photographs of Centre Infrastructure b. Rs.5000/-Processing Fee (Non-Refundable) NEFT/DD | |

For Bright Bharat Biz Services Pvt. Ltd.



Director

Form-IV

AFFIDAVIT

1. I/We do hereby certify that all the statements made in our bids in response to the EOI Datedand in the required attachments are true, correct and complete. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my bid at any stage besides liabilities towards prosecution under appropriate law.
2. I/We, hereby declare that the above-mentioned bidder is not under a declaration of ineligibility for corrupt and fraudulent practices or for any other reason whatsoever and has not been blacklisted / debarred by **Bright Bharat Biz Services Pvt. Ltd.**
3. I/We on behalf ofdo hereby affirm and undertake that I have carefully read and understood the whole tender documents and will unconditionally abide by all the terms and conditions as given in the above mentioned EOI.

For and on behalf of:

Signature:

Name:

Date:

For Bright Bharat Biz Services Pvt. Ltd.



Director